



Narborough and Littlethorpe Community Library

Book Request



Please supply the information requested below and post the form into the letterbox at Narborough and Littlethorpe Community Library

Name :	
Library Card Number	
Phone number	
Address : optional	
e-mail address	

Requests received before mid-day on Monday will be processed on Wednesday, books will be bagged ready for collection on the following Saturday morning from the library between 10am and 12.30pm. We will ensure safety measures are in place for both our volunteers and customers which will be under constant review. When you come to collect your books please maintain a social distance from other customers, and please only one customer at the door at a time.

As a registered charitable organisation we are legally obliged to function within the provisions of the General Data Protection Regulations 2018. Any personal data you provide will be held securely, will only be used for the purposes of providing a library service, and will be disposed of securely when no longer required.

Books requested.

Please supply as much detail in the boxes below so we can select the books you want. You do not have to fill in all boxes, just give us as much information as you can so we can make the best choice for you. You may request up to 5 books as we can only supply books from our current stock.

Specific Book Titles & Author	
Anything from these Authors	
Genre / Topic	

If we spot that you've had any of these books before do you want us to:

- Select an alternative (if possible) **YES / NO** (Please circle)
- Send the requested book anyway **YES / NO** (Please circle)